GUIDE TO APPLYING FOR POSTGRADUATE SELECTION WITH THE SCHOOL OF PSYCHOLOGY - 2011

ELIGIBILITY CRITERIA

Applicants must hold, or expect to gain, a first or second-class Honours degree (or equivalent) in Psychology from an approved university. Current undergraduate students who expect to qualify before the beginning of the next academic year are encouraged to apply.

HOW TO APPLY

Applications should be lodged no later than 29th October 2010.

Please address any application procedure queries to postgradinfo@psy.uwa.edu.au or phone (+61) 8 6488 3247.

- Application forms must be typewritten or printed in block letters.

- Applications MUST NOT be bound or contain any staples, plastic sleeves or other stationery. Only paper clips or removable bulldog clips will be accepted. Applications not meeting this requirement will not be considered.

- Candidates for the combined Master of Psychology/PhD, Master of Science by Research and PhD only programs need to secure potential supervisors before submitting the application form.

All applications must include:

1. Completed relevant program application form/s (see guidelines below) including the Online School of Psychology Application Form (unless you are only applying for PhD or MSc by Research candidature). Please note that you only need to complete this online form once – it will cover multiple programs applied for.

2. Curriculum Vitae

3. Any other documentation that is requested on the relevant program application form/s

4. A copy of your signed Scholarship Application Confirmation form for any scholarship applications applied for (unless you are only applying for PhD or MSc by Research candidature).

5. Reports from two referees must be submitted on the forms provided. If you graduated from a university within the last five years, at least one referee ought to be able to comment on your academic achievements. The forms should be forwarded to your referees with the introductory letters provided.

6. As part of the selection process for all postgraduate programs, applicants will be required to undertake psychometric assessment. It is important that you supply a valid and accessible email address in order for us to contact you. Applicants will be contacted by email after the 29th October 2010 and given further information on the psychometric assessment process.
Non-UWA applicants must also include:

7. Original or certified copy of latest Academic Record
8. Proof of Citizenship (e.g., certified copy of photo page of passport, birth certificate, extract of birth or naturalisation certificate)
9. Signed Consent Form for release of academic marks from another Institution, if final year of study is still being undertaken.

COMPLETING THE ONLINE SCHOOL OF PSYCHOLOGY APPLICATION FORM

As part of your application, you will need to complete an online Application Form. To access the form, please follow the steps below:

2. Complete the seven fields in the “Required Account Information” section only. Please do not complete the “Optional Account Information” section. You will be required to create a username and password; be sure to make note of these after you have done so.
   a. If you are prompted for a survey ID, enter the following: 8lKL6l6

SUMMARY OF APPLICATION FORMS BY COURSE

All applications for selection into a Postgraduate Programme with the School of Psychology must consist of completion of the Online School of Psychology Application Form ("Application for Selection 2011: Postgraduate Programs in Psychology") which can be found at http://boro.psychology.uwa.edu.au/ssnet4/TakeSurvey.aspx?SurveyID=8lKL6l6 PLUS the relevant program application form(s), see below. The one exception to this is for applicants applying only for PhD candidature. For help on choosing the correct program application form(s), please refer to the following list:

PhD - 00810 (where no scholarship is being applied for):
MSc (Research) - 50710 (where no scholarship is being applied for):

Australian Applicants
1. "Application for Postgraduate Study", Form PG-AP1, which can be found at http://www.postgraduate.uwa.edu.au/forms?f=151715 PLUS
2. "Supplementary Form For Graduate Research", Form PG-AP2, which can be found at http://www.postgraduate.uwa.edu.au/forms?f=151717

International Applicants
1. "International Postgraduate Application Form 2010-2011" which can be found at http://www.studyat.uwa.edu.au/postgrad/masters/coursework/apply

PhD - 00810 (including scholarship application):
MSc (Research) - 50710 (including scholarship application):

Australian Applicants (scholarship closing date 29th October)
1. The online application for PhD Candidature and Scholarship which can be found at http://www.scholarships.uwa.edu.au/home/postgrad/general.

International Applicants (check scholarship website for closing dates)
1. The relevant online application for PhD Candidature and Scholarship which can be found at http://www.scholarships.uwa.edu.au/home/postgrad/international/iprs.
DPsych (Clinical) - 50840:
MPsych (Industrial and Organisational) - 50560:
MSc (Industrial and Organisational) - 51530:

Australian Applicants
1. Online School of Psychology Application Form ("Application for Selection 2011: Postgraduate Programs in Psychology") which can be found at
2. "Application for Postgraduate Study" which can be found at
   http://www.studyat.uwa.edu.au/__data/assets/pdf_file/0017/16028/78415_LPS_Form_PG-AP1NEW.pdf

International Applicants
1. Online School of Psychology Application Form ("Application for Selection 2011: Postgraduate Programs in Psychology") which can be found at
2. "International Postgraduate Application Form 2010-2011 which can be found at
   http://www.studyat.uwa.edu.au/postgrad/masters/coursework/apply

MPsych/PhD (Clinical) - 00890/52590:
MPsych/PhD (Clinical Psychology and Clinical Neuropsychology) - 00890/52590:
MPsych/PhD (Industrial and Organisational) - 00890/51590:

Australian Applicants
1. Online School of Psychology Application Form ("Application for Selection 2011: Postgraduate Programs in Psychology") which can be found at
2. "Application for Postgraduate Study", Form PG-AP1, which can be found at
3. "Supplementary Form For Graduate Research", Form PG-AP2, which can be found at

International Applicants
1. Online School of Psychology Application Form ("Application for Selection 2011: Postgraduate Programs in Psychology") which can be found at
2. "International Postgraduate Application Form 2010-2011 which can be found at
   http://www.studyat.uwa.edu.au/postgrad/masters/coursework/apply

MPsych/PhD (Clinical) - 00890/52590:
MPsych/PhD (Clinical Psychology and Clinical Neuropsychology) - 00890/52590:
MPsych/PhD (Industrial and Organisational) - 00890/51590:

including scholarship application ...

Australian Applicants (scholarship closing date 29th October)
1. Online School of Psychology Application Form ("Application for Selection 2011: Postgraduate Programs in Psychology") which can be found at
2. "Application for Postgraduate Study " which can be found at
   http://www.studyat.uwa.edu.au/__data/assets/pdf_file/0017/16028/78415_LPS_Form_PG-AP1NEW.pdf PLUS
3. The online application for PhD Candidature and Scholarship which can be found at
   http://www.scholarships.uwa.edu.au/home/postgrad/general. After submitting this online application, print off a copy of your receipt and submit it as part of your hardcopy application.
International Applicants – (check scholarship website for closing dates)
2. “International Postgraduate Application Form 2010-2011 which can be found at http://www.studyat.uwa.edu.au/postgrad/masters/coursework/apply PLUS
3. The relevant online application for PhD Candidature and Scholarship which can be found at http://www.scholarships.uwa.edu.au/home/postgrad/international/iprs. After submitting your online application, print off a copy of your receipt and submit is as part of your hardcopy application.

WHO DO I SEND MY APPLICATION TO?

Domestic Applicants
Applications for PhD only should be addressed to
Graduate Research School
Hackett Hall M358
The University of Western Australia
35 Stirling Highway
CRAWLEY WA 6009

Online applications for PhD-plus-Scholarship (with no coursework) should only be submitted online.

All other applications should be addressed to
Postgraduate Selection Committee (Psychology)
c/- Faculty of Life and Physical Sciences (M011)
The University of Western Australia
35 Stirling Highway
CRAWLEY WA 6009

Online School of Psychology Application Form (“Application for Selection 2011: Postgraduate Programs in Psychology”) should only be submitted online.

International Applicants
Where no scholarship is being applied for:
Applications should be sent directly to the Manager, Postgraduate Admissions, as listed on the final page of the International Application Form. Include ALL documents and forms in your submission, as well as completing the Online School of Psychology Application Form.

Where scholarship is being applied for:
Scholarship applications should be submitted online. All other documents and forms (including a copy of your signed Scholarship Application Confirmation form) should be addressed to
The Postgraduate Selection Committee
School of Psychology (M304)
The University of Western Australia
35 Stirling Highway
Crawley WA 6009
AUSTRALIA

HOW MANY COPIES DO I NEED TO PROVIDE?

For all applications, include just one copy (original) of ALL documentation, regardless of how many courses you are applying for. Make sure that you clearly mark your preferences and rank them in order of your preference on the Online School of Psychology Application Form.
Dear ........................................ ,

............................................................ has nominated you as a referee in support of his/her application for admission to The University of Western Australia in the following postgraduate degree program(s) in psychology:

- DPsy (Clinical): 50840
- MPsy (Industrial and Organisational): 50560
- MPsy / PhD (Clinical): 00890 / 52590
- MPsy / PhD (Clinical Neuropsychology): 00890 / 52590
- MPsy / PhD (Industrial and Organisational): 00890 / 51590
- MSc (Industrial and Organisational): 51530
- MSc (Research): 50710
- PhD: 00810

The Selection Panel is interested in your assessment of the applicant, both in terms of his/her ability to complete the selected degree program(s) and his/her likely success in a career in which he/she will utilise the degree. The referee’s report contains a number of rating scales on which you are asked to give your estimate of various abilities and attributes of the applicant, followed by a request for a general reference.

Your report will be treated in the strictest confidence. When completed, please post to:

Postgraduate Selection Committee (Psychology)
c/- Postgraduate Administrator (M304)
The University of Western Australia
35 Stirling Highway
CRAWLEY WA 6009

before the deadline of 29th October 2010. Any queries regarding this report can be addressed to the Postgraduate Administrator at postgradinfo@psy.uwa.edu.au or (+61) 8 6488 3247.

Yours sincerely

W/Prof Mike Anderson
Director, Postgraduate Programs
Confidential Referee's Report

To be Completed by Applicant

Applicant's Name: ____________________________________________
Referee's Name: _____________________________________________
Referee's Position: ___________________________________________

To be Completed by Referee

1. Please evaluate the applicant in respect of each of the following criteria, by circling the appropriate rating. 1 = very low, 10 = very high.

   (a) **Research potential**: intrinsic research potential as distinct from examination results (e.g., thinks logically, has an enquiring mind, self-motivated)
      1  2  3  4  5  6  7  8  9  10

   (b) **Coursework potential**: (e.g., study skills, ability to profit from advanced instruction)
      1  2  3  4  5  6  7  8  9  10

   (c) **Suitability for training as a practitioner of psychology**: (e.g., clinical, educational, organisational, neuropsychological)
      1  2  3  4  5  6  7  8  9  10

   (d) **Reliability**: (ability to meet deadlines and work with minimal external direction)
      1  2  3  4  5  6  7  8  9  10

   (e) **Written communication skills**: 
      1  2  3  4  5  6  7  8  9  10

   (f) **Numerical critical reasoning skills**: 
      1  2  3  4  5  6  7  8  9  10

2. Taking into consideration all of the students and/or colleagues you know who have graduated with a Psychology degree, how would you rate the applicant's ability to undertake the psychology program(s) he/she has applied for? (Please circle one)

   1  2  3  4  5  6  
   Bottom 50%  Top 50%  Top 20%  Top 10%  Top 5%  No evidence to go on

3. If you are an academic referee from the applicant's 'own' University, please indicate the approximate rank of the student in his or her final year.

   Number ............ out of ........... students.
4. Please attach a reference for the applicant expanding on the points on the previous page. It would be helpful if you could indicate the length of time and contexts in which you have known the applicant; the applicant's suitability for the chosen psychology program(s); the applicant's interpersonal skills and also the particular strengths or weaknesses of the applicant. We often have to make difficult choices between strong candidates and it would be helpful if you could identify any qualities which you believe distinguish this applicant from other strong contenders.

SIGNATURE ................................................ DATE: ..... / ..... / 2010

Please return this report by 29th October 2010, to:

Postgraduate Selection Committee (Psychology)
c/- Postgraduate Administrator (M304)
The University of Western Australia
35 Stirling Highway
CRAWLEY WA 6009

Concerns or queries may be addressed to the Postgraduate Administrator at postgradinfo@psy.uwa.edu.au or (+61) 8 6488 3247.
CONSENT FORM FOR RELEASE OF ACADEMIC RESULTS
(for non-UWA students only)

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give my permission for the ........................................................................................................
                                                                                                                                                  (Insert name of Faculty or Dept)

in the ........................................................................................................................................
                                                                                                                                                  (Insert the Name of University - NOT UWA)

to release my academic results to Hayley Hutchison (Student Services Manager) or to the Postgraduate Administrator in the School of Psychology at The University of Western Australia for the purpose of supporting my application for Postgraduate studies in 2011.

SIGNED: .....................................................................................................................................

DATED: ........................................................................................................................................

Guide to Applying for Postgraduate Selection - 2011250510
Your Application Checklist - 2011

☐ Have you carefully read through the Guide to Applying for Postgraduate Selection with the School of Psychology?

☐ Have you checked to ensure all questions in the Online School of Psychology Application Form have been answered?

☐ Have you checked to ensure that all supporting documentation has been attached? (refer Guide to Applying for Postgraduate Selection with the School of Psychology)

☐ Have you ensured that no documentation contains staples, plastic sleeves or any kind of binding? Removable clips (e.g., paper clips, bulldog clips) are acceptable.

☐ Have you nominated two referees and sent an Introductory Letter and "Referee's Confidential Report" (both contained herein) to each referee?

☐ If you are not a student of The University of Western Australia and are currently completing study elsewhere have you included a signed Consent Form for Release of Academic Results?

☐ If you have completed an online Postgraduate Scholarship application (deadline 29th October) - see http://www.scholarships.uwa.edu.au/home/postgrad/general - have you attached a copy of your signed Scholarship Application Confirmation form to this application? (not applicable if applying for PhD or MSc (Research) candidature only, with no coursework components)

OR

If you have completed an online International Postgraduate Scholarship application (deadline 13th August for IPRS/SIRF/India or 15th October for China) - see http://www.scholarships.uwa.edu.au/home/postgrad/international/iprs - have you attached a copy of your signed Scholarship Application Confirmation form to this application? (not applicable if applying for PhD or MSc (Research) candidature only, with no coursework components)

☐ If you are applying for MSc (Research) or PhD candidature have you secured a willing supervisor from the Academic Research Interests choices at http://www.psychology.uwa.edu.au/for/prospective_postgraduates/academic_staff_research_interests? Your application will not be accepted unless you have secured supervision.